



NORTH THORESBY, GRAINSBY & WAITHE PARISH COUNCIL

Minutes of the Parish Council Meeting

Monday 7th November 2022 at 7:00pm

Present: Tony Shaw (Clerk), Cllr Knight (Chair), Cllr Kuzemczak, Cllr Howard, Cllr Wyatt and Cllr Burnett

In Attendance: District Councillors Terry Aldridge and Phyll Smith, several residents

01:11/22 Declarations of Interest:

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

To note dispensations given to any member of the council in respect of the agenda items listed below.

None

02:11/22 Apologies for Absence:

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

None

03:11/22 Minutes of the Previous Meeting(s):

To approve the minutes of the meeting on Monday 3rd October 2022.

RESOLVED: Minutes approved.

04:11/22 Open Forum including District & County Councillor Reports:

- a) Verbal update from District Cllr Smith.
- b) One resident spoke about hedge cutting on the Play Park.
- c) Two residents spoke about the Noticeboard Policy (item 05:11/22)
- d) One resident spoke about issues with grounds maintenance at Lancaster Gardens.

05:11/22 Noticeboard Policy Special Motion:

The original motion to introduce a Noticeboard Policy was resolved under meeting minutes 10:09/22.

A special motion under Standing Order 7a) has been proposed "To suspend the Noticeboard Policy whilst consultation with all affected parties is carried out".

- a) Following discussion an amendment was agreed which altered the motion to "To retain the Noticeboard Policy whilst consultation with all affected parties is carried out"
- b) RESOLVED: Amended motion carried.

06:11/22 Finance & Governance:

- a) To approve payment of accounts to 7th November 2022.
- b) To receive a Bank Reconciliation for October 2022.
- c) To receive a year-to-date Budget Report.
- d) To receive an updated Financial Summary and Forecast for 2022-23.
- e) To ratify expenditure of £56.33 for the village Pumpkin Trail competition.
- f) To note an increase of £57.60 to the annual Scribe subscription, effective from 1st December 2022.
- g) To note new contract with Southern Electric and recent high bills.

- a) RESOLVED: All items on the Schedule of Payments below approved for payment.

Payee	Item	Amount	Evidence
Antony Shaw	Reimburse - Bike Racks (Barriers Direct)	87.66	Invoice
Antony Shaw	Reimburse - Flipchart Pens (eBay)	3.99	Order
Antony Shaw	Reimburse - Halloween Sweet Cones (Amazon)	11.97	Invoice
Antony Shaw	Reimburse - Village Hall Heating Oil	442.10	Invoice
Antony Shaw	Reimburse - Wheelie Bin Locks (Amazon)	112.97	Order
Antony Shaw	Reimburse - Business Cards (Vistaprint)	26.02	Invoice
Antony Shaw	Reimburse - Wipeable Tablecloths (Amazon)	27.95	Invoice
Antony Shaw	Wages for November	XXX.XX	Payroll
BT	Village Hall Broadband (Bill 21.10.2022)	41.94	Bill
Chubb Fire & Security	Annual Inspection	80.46	Invoice
Duncan & Toplis	Payroll for October	57.61	Invoice
Duncan & Toplis	Payroll for September	55.50	Invoice
EE	Mobile Phone (Bill 18.11.2022)	8.74	Bill
Emma Knight	Reimburse - Food for August Live & Local Gig (Tesco)	12.70	Receipt
Emma Knight	Reimburse - Food for Oct Live & Local Band (Asda)	9.31	Receipt
Emma Knight	Reimburse - Raffle Prizes for Oct Live & Local Gig (Asda)	34.15	Receipt
Heather Howard	Reimburse - Halloween Sweets (Lidl)	9.97	Receipt
Heather Howard	Reimburse - Halloween Sweets (Lidl)	14.96	Receipt
Heather Howard	Reimburse - Halloween Sweets (Lidl)	9.07	Receipt
Heather Howard	Reimburse - Halloween Sweets (Lidl)	3.49	Receipt
Heather Howard	Reimburse - Halloween Sweets (Lidl)	6.87	Receipt
John Wilson	Wages for November	XXX.XX	Payroll
LALC	Becoming an Employer training day (Emma)	27.60	Invoice
LALC	Lunch for Clerk's Training Day (Tony)	12.00	Invoice
LALC	Lunch for Councillor's Training Day (Emma & Tanya)	24.00	Invoice
Pop-In Club	Donation from 2022 Calendar Sales	200.00	Minutes 09/22
Rob Burnett	Reimburse - Newsletter Printing (InstaPrint)	394.50	Invoice
Southern Electric	Public Toilets (13 Jan 2022 to 29 Jun 2022)	162.57	Invoice
Southern Electric	Village Hall (13 Jan 2022 to 29 Jun 2022)	1,583.72	Invoice
Tanya Kuzemczak	Reimburse - Mileage for LALC Training 7 Sep 2022	28.80	Claim Form
Viking Direct	Flipchart Pads	34.67	Invoice

- b) Bank reconciliation for October 2022 received and signed by the Chair.
- c) Year to date budget report received. Cllr Wyatt queried why the Village Hall income is over budget. This is because the budget was set during Covid.
- d) Financial summary and forecast to the end of year received.
- e) RESOLVED: Council ratified the expenditure of £56.33 for the Pumpkin Trail event.
- f) Clerk advised council of an increase in the subscription for its Scribe accounting package from £24 per month to £28.80 per month.
- g) Clerk advised that a new 6 month contract for electricity has been taken out with SSE. The unit price has increased from 13p to 89p.

07:11/22

Action Sheet:

To receive an updated action sheet and resolve any actions.

Updated action sheet received. No queries raised.

08:11/22 Planning:

- a) Application Ref: N/133/01933/22
Address: TANGLIN, STATION ROAD, NORTH THORESBY, GRIMSBY, DN36 5QS
Proposal: Rear single storey extensions to existing dwelling to provide additional living accommodation.
Link: [See application on ELDC's Planning Portal](#)
- b) Application Ref: N/133/01945/22
Address: NORTH THORESBY FISHERIES, STATION ROAD, NORTH THORESBY, DN36 5QU
Proposal: Excavation of land to provide a wild fowl scrape and water vole habitat, erection of a building for plant store, erection of a building providing welfare facilities, siting of 2no. storage containers and a bird watching hut.
Link: [See application on ELDC's Planning Portal](#)
- c) Application Ref: N/133/01413/21
Address: LAND AT LUDBOROUGH ROAD, NORTH THORESBY, DN36 5RF
Proposal: Erection of 198no. dwellings with associated garages and construction of a vehicular and pedestrian access.
Link: [See application on ELDC's Planning Portal](#)

- a) RESOLVED: No comments.
- b) RESOLVED: No objections.
- c) RESOLVED: The Parish Council statement prepared for the Planning Committee to be submitted as comments.

09:11/22 ELDC Planning Committee:

To agree Parish Council representation and statement at the forthcoming ELDC Planning Committee meeting.

RESOLVED: Beanlands statement prepared by Cllr Howard approved for use at the forthcoming Planning Committee.

10:11/22 Village Hall Improvement Project:

To consider a working party for a Village Hall improvement project.

RESOLVED: Cllr Kuzemczak, Mark Wilson (Caretaker) and the Clerk to form a working party.

11:11/22 Grant for Village Hall Fencing and Noticeboards:

To agree application for a National Lottery grant for the Village Hall fencing and two noticeboards.

RESOLVED: Clerk to submit a grant application for fencing at the Village Hall and new noticeboards.

12:11/22 Tablecloths:

Proposal from Live & Local team to purchase tablecloths at a cost of £196.80.

RESOLVED: Purchase approved.

13:11/22 Emergency Plan:

To agree a draft Emergency Plan from Cllrs Kuzemczak and Wyatt.

Deferred to December meeting to allow for further information on organizational responsibilities to be determined.

14:11/22 Warm Welcome Space:

To agree arrangements for a Warm Welcome Space.

RESOLVED: Warm Welcome Space to be offered on Thursday 17th November, from 12pm to 2pm, in the Committee Room.

15:11/22 Village Hall Leaflets:

To agree expenditure of £100 for printing of Village Hall leaflets with new pricing details.

RESOLVED: Clerk to order new leaflets.

16:11/22 Village Hall Outside Storage Door:

To agree a quotation for £120 to replace the rotted door on the exterior storage cupboard.

RESOLVED: Quotation accepted.

Date:

Signed:

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17:11/22 Christmas Lights Switch On:

- a) To agree expenditure on refreshments and gifts for the Christmas Lights Switch On event.
- b) To finalise arrangements for Thursday 1st December.

- a) RESOLVED: Expenditure of £250 approved.
- b) RESOLVED: Event start at 4pm Children singing; 4:30pm Lights switch on; 4:40pm Santa and gifts. Refreshments throughout.

18:11/22 Scheme of Publication:

To receive a draft Scheme of Publication.

Deferred to December meeting to allow Clerk to prepare.

19:11/22 Outdoor Christmas Tree:

To approve purchase of an outdoor Christmas Tree for the Village Hall.

RESOLVED: Budget of £500 agreed. Clerk to order 15ft tree.

20:11/22 Memorial Bench:

- a) To note pledged donation of £609 from the Events Committee.
- b) To approve installation cost of £100.

- a) Donation of £609 noted.
- b) RESOLVED: Installation cost approved.

21:11/22 January Parish Council Meeting:

To agree to move the January meeting from Mon 2nd Jan to Mon 9th Jan due to Christmas break.

RESOLVED: January meeting to be moved to Mon 9th.

22:11/22 Correspondence:

To receive a resident letter from Lancaster Gardens.

Correspondence noted regarding grounds maintenance work at Lancaster Gardens by Waterloo Housing.

Exclusion of Press and Public:

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

23:11/22 Personnel:

- a) To review the contractual hours of the Clerk.
- b) To note any overtime hours worked.

- a) RESOLVED: Clerk's hours to be increased to 15 hours per week.
- b) It was noted that the Clerk has worked an average of 17 hours per week since the October meeting.

The meeting closed at 8:30pm