

North Thoresby, Grainsby & Waithe

Minutes of the Parish Council Meeting

Monday 4th July 2022 at 7:00pm

Present: Clerk: Tony Shaw
Councillors: Knight (Chairman), Kuzemczak, Howard, Burnett and Wyatt

In attendance: District Cllr Smith, District Cllr Aldridge, County Cllr Marfleet
Less than 10 residents

01:07/22 **Declarations of Interest:**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None.

02:07/22 **Apologies for Absence:**

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

None.

03:07/22 **Minutes of the Previous Meeting(s):**

To approve the minutes of the meeting on Monday 6th June 2022.

RESOLVED: Minutes approved as an accurate record.

04:07/22 **Open Forum:**

Nothing raised.

05:07/22 **District & County Councillor Reports:**

To receive any relevant LCC/ELDC reports.

Cllr Marfleet, Cllr Smith and Cllr Aldridge provided verbal reports.

06:07/22 **Planning:**

Application N/133/01413/21 Beanlands:

To receive a reply from ELDC Planning and an update from Cllr Howard. To resolve any further comment or action.

RESOLVED: Statement to be read out by Cllr Howard at the Planning Committee meeting on 7th July 2022 was agreed.

RESOLVED: Comments to be submitted on the Portal were agreed.

07:07/22 Action Sheet:

To receive an updated action sheet and resolve any actions.

Action sheet noted with updates.

08:07/22 Finance & Governance:

To approve payment of accounts to 4th July 2022.

RESOLVED: All items on Schedule of Payments below approved for payment.

Reference	Payee	Item	Amount inc. VAT	Invoice / Receipt	Paid	By
2022-07/01	Antony Shaw	Laptop for Clerk (Amazon)	304.98	Y	14/06/22	BACS
2022-07/02	Antony Shaw	Wages for June	XXX.XX	Payroll	30/06/22	BACS
2022-07/03	BT	Village Hall Broadband (Bill 21.06.2022)	41.94	Y		DD
2022-07/04	CPRE North Lincs	Best Kept Village Entry Fee	40.00	Y	12/06/22	BACS
2022-07/05	EE	Mobile Phone (Bill 18.07.2022)	8.74	To Come		DD
2022-07/06	Heather Howard	Jubilee Napkins (Amazon)	5.99	Y	14/06/22	BACS
2022-07/07	Heather Howard	Jubilee Paper Plates (Amazon)	8.97	Y	14/06/22	BACS
2022-07/08	Heather Howard	Jubilee Plants (Lincolnfields)	94.25	Y	14/06/22	BACS
2022-07/09	Heather Howard	Jubilee Printing (ePrint)	247.50	Y	14/06/22	BACS
2022-07/10	Heather Howard	Jubilee Printing (ePrint)	5.35	Y	14/06/22	BACS
2022-07/11	Heather Howard	Jubilee Refreshments (Tesco)	57.74	Y	14/06/22	BACS
2022-07/12	Heather Howard	Jubilee Swingball Games (Argos)	50.00	Y	14/06/22	BACS
2022-07/13	John Wilson	Village Hall Sundries (McColls)	5.00	Y		
2022-07/14	John Wilson	Wages for June	XXX.XX	Payroll	30/06/22	BACS
2022-07/15	Heather Howard	Jubilee Storage Boxes (Lidl)	9.99	Y		
2022-07/16	Sign of the Times	A Frames	228.00	Y	20/06/22	BACS
2022-07/17	Viking Direct	A4 Paper	5.27	Y		
2022-07/18	Viking Direct	Printer Cartridges	72.58	Y		
2022-07/19	Heather Howard	Jubilee Stationery (Amazon)	20.35	Y		
2022-07/20	Wave	Village Hall Water Bill (15 Mar to 14 Jun)	172.14	Y		
2022-07/21	Wave	Public Toilets Water Bill (15 Mar to 14 Jun)	39.20	Y		
2022-07/22	SLCC	Annual Membership	55.00	To Come		

Reference	Payee	Item	Amount inc. VAT	Invoice / Receipt	Paid	By
2022-07/23	A.P. Services	Village Hall Plumbing Repairs	117.04	Y		
2022-07/24	Elan City UK	Speed Signs	5,400.00	Y		
2022-07/25	Cloud Next	Site Hosting	119.98	Y	30/06/22	BACS
2022-07/26	Cloud Next	Gov.Uk Domain Registration	132.00	Y	30/06/22	BACS
2022-07/27	Kitty Wright	Purchase of Cooker for Village Hall	250.00	Y	21/06/22	BACS
2022-07/28	Brian Brooks	Preparation of 2021-22 Accounts & AGAR	750.00	Y		
2022-07/29	Steve Bedlow	Annual Inspection of Village Hall CCTV	350.00	Y		
2022-07/30	Antony Shaw	Wages for July	XXX.XX	Payroll		
2022-07/31	John Wilson	Wages for July	XXX.XX	Payroll		
2022-07/32	Scribe Accounts	Data Entry for 2021-22 Accounts	60.00	Y		

09:07/22 Play Park Shelter:

To review quotes for a shelter on the Play Park.

RESOLVED: To defer decision to Aug meeting once a third quote has been obtained.

10:07/22 Village Hall Fencing:

To review the fencing quote from Platers.

RESOLVED: Clerk to obtain new quote from Platers due to time that has elapsed.

11:07/22 Public Conveniences:

To consider ongoing utility costs for the Public Conveniences and vote on whether services should be disconnected.

Clerk provided quarterly costs for water and electricity.

RESOLVED: Clerk to obtain exit charges and reconnection costs to inform a decision.

12:07/22 Environmental Working Group:

To receive a report from the Environmental Working Group and agree to the following.

a) To seek quotations for a storage shed for rear of Village Hall.

RESOLVED: Defer vote till quotations obtained.

b) To seek quotations for gravelling and clearing debris from rear of Village Hall.

RESOLVED: Defer vote till quotations obtained.

c) To approve local business prize vouchers 1st £25, 2nd £15, and 3rd £10, from Jubilee Grant – for a special Jubilee Year Best Kept Village Front Garden Competition to be judged 21st July.

RESOLVED: Purchase of prize vouchers agreed.

d) To agree expenditure of up to £75 on refreshments for 3 village enhancement sessions – Thursday evenings 21st, 28th July and 4th Aug.

RESOLVED: Expenditure of £50 agreed for refreshments at a single village enhancement session on Sunday 17th July 2pm to 4pm.

e) To agree to the following works – delegated to the Clerk to agree price and arrange work in consultation with the Chairman and/or Vice-Chair:

Memorial Garden – cut back hedge, reduce Laburnum tree as per recommendation in the tree survey, remove self-seeded elder in hedge, and remove any debris/cuttings.

Play Park – cut back hedge at gate and remove any piles of leaves or grass clippings.

RESOLVED: Clerk to obtain prices and arrange work detailed above, ideally by July 18th 2022.

13:07/22 Items for the Newsletter:

To suggest articles for the next edition of the Parish Council Newsletter.

RESOLVED: Articles to be submitted to Cllr Burnett by 12th August 2022.

14:07/22 Pet Food Bank:

To receive update from Cllr Howard.

RESOLVED: Cllr Howard to submit poster for inclusion in the next Parish Council Newsletter.

15:07/22 Clerk's Report

a) LALC Annual Training Scheme

Clerk seeks approval to take out annual membership for 2022/23 at a cost of £132.

RESOLVED: Purchase of Annual Training Membership approved.

b) SLCC Membership Renewal

Clerk seeks approval to renew annual membership at a cost of £55.

RESOLVED: Purchase of SLCC membership approved.

c) Village Hall Cooker

To agree purchase of cooker - £250 plus installation costs.

RESOLVED: Purchase of cooker agreed.

RESOLVED: Installation costs to be brought to next meeting for approval.

d) Play Park Annual Inspection

Unaccompanied inspection to take place in August. £70+vat.

e) Lloyds Banking

Mandate form being posted out by Lloyds.

f) Village Hall Boiler Service

RESOLVED: Clerk to arrange annual boiler service.

g) Speed Signs

Speed signs have been delivered and are awaiting installation.

h) Councillor Vacancies

The Parish Council comprises 10 seats (8 North Thoresby, 1 Grainsby, 1 Waithe). Currently carrying five vacancies.

i) Clerk's Laptop

New laptop purchased for £300.

j) HMRC Tax

Unpaid employee tax to be resolved in July.

k) VAT Claims

Missing VAT claims to be identified and progressed in July.

l) Scribe Accounts

2021-22 accounts are complete on Scribe. 2022-23 needs entering, currently three months' worth of financial transactions to catch up on.

16:07/22 Correspondence:

To receive any correspondence and resolve any actions.

a) Consultation letter from LCC received re: 40mph proposal on A16

RESOLVED: Clerk to respond in support of proposal but with recommendation for its extension and the installation of speed signs.

b) Town and Parish Newsletter recently distributed with article re: working with Highways

RESOLVED: Clerk to contact source of article for further information (as link in article didn't work)

Exclusion of Press and Public:

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

17:07/22 Personnel:

To approve overtime hours

Hall Manager has worked standard hours. Clerk has claimed 59 hours overtime.

RESOLVED: Overtime hours for Clerk approved.

The meeting closed at 8:15pm