

North Thoresby, Grainsby & Waithe

Minutes of the Parish Council Meeting

Monday 5th September 2022 at 7:00pm

Present: Clerk: Tony Shaw

Councillors: Knight (Chair), Kuzemczak, Howard and Burnett

In Attendance: District Cllr Smith, District Cllr Aldridge, Steve Ibbotson (Cyden Homes),
Four residents

01:09/22 **Declarations of Interest:**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None.

02:09/22 **Apologies for Absence:**

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

Apologies received from Cllr Wyatt.

03:09/22 **Minutes of the Previous Meeting(s):**

To approve the minutes of the meeting on Monday 4th July 2022.

RESOLVED: Minutes approved.

04:09/22 **Open Forum:**

- a) A number of residents raised questions.
- b) Steve Ibbotson from Cyden Homes handed over a revised plan for the Beanlands development.
- c) The Clerk agreed to post minutes of Parish Council meetings on the Village Hall noticeboard.

05:09/22 **District & County Councillor Reports:**

To receive any relevant LCC/ELDC reports.

Cllr Smith and Cllr Aldridge provided verbal reports.

Exclusion of Press and Public:

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

06:09/22 **Member Safety:**

To discuss a recent episode.

RESOLVED: Clerk to send letter to a resident.

Date:

Signed:

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Press and Public were permitted to re-join the meeting at this point.

07:09/22 Finance & Governance:

a) To approve payment of accounts to 5th September 2022.

RESOLVED: All items on the Schedule of Payments below approved for payment.

Payee	Item	Amount inc. VAT	Evidence	Paid
Antony Shaw	Wages for September	XXX.XX	Payroll	
BT	Village Hall Broadband (Bill 20.08.2022)	41.94	Bill	
Derek Spearen	PAT Testing of 19 Items	69.00	Invoice	
Duncan & Toplis	Payroll for August	55.50	Invoice	
EE	Mobile Phone (Bill 18.09.2022)	8.74	Bill	
E-lec	Cooker Installation (as per quote)	784.65	Invoice	02/09/22
Emma Knight	Reimburse - Live & Local Raffle (Company Shop)	31.00	Receipt	
Emma Knight	Reimburse - Live & Local Refreshments (McColls)	3.30	Receipt	
Emma Knight	Reimburse - Live & Local Refreshments (Morrison's)	6.00	Receipt	
John Wilson	Wages for September	XXX.XX	Payroll	
Lincolnfields	Best Kept Garden Vouchers	50.00	Receipt	09/08/22
NT Sports Clubs	Grass Cutting July and August	100.00	Invoice	
Riverside Media	Village Hall Flyers	100.00	Invoice	
Rob Burnett	Reimburse - Newsletter Printing	304.78	Invoice	02/08/22
RoSPA Play Safety	Play Park Annual Inspection	105.00	Invoice	
Thoresby Homecare	Village Hall Hardware	33.91	Invoice	
Tulip Healthcare	Hygiene Disposal	58.50	Invoice	

b) To receive Bank Reconciliations for Apr, May, June, and July 2022.

Bank Reconciliations for Apr, May, June, July and August received by council and signed by the Chair.

c) To receive a Budget Report.

Council received a budget report for 2022-23 showing a breakdown of receipts and expenditure.

d) To receive a Financial Summary and Forecast for 2022-23.

Council received a report showing a projected outturn at the end of 2022-23 based on committed expenditure.

Date:

Signed:

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e) To agree timetable for 2023-24 Budget setting.

[RESOLVED: A draft budget will be prepared for the November meeting.](#)

08:09/22 Action Sheet:

To receive an updated action sheet and resolve any actions.

[Action sheet noted with updates.](#)

09:09/22 Planning:

a) Application: N/133/01430/22

Address: Glen Garth, Station Road, North Thoresby, DN36 5QS

Proposal: Extension to existing dwelling to provide additional living accommodation and attached double garage and a detached summer house/guest suite associated with existing dwelling, existing detached garage on site to be demolished.

Planning Link: Application N/133/01430/22 on the ELDC Planning Portal

[RESOLVED: No comments.](#)

b) Application: N/061/01641/22

Address: Second Holme Farm, Grainsby Lane, Tetney, DN36 5JP

Proposal: Change of use of land to site 10no. timber lodges, excavation of land to form a pond with embankments to maximum height 1.2m, erection of a laundry room, provision of parking and construction of a vehicular access with brick walls, piers and sliding gate.

Planning Link: Application N/061/01641/22 on the ELDC Planning Portal

[RESOLVED: Same comments previously submitted for this development will be re-submitted.](#)

10:09/22 Village Hall Notice Boards:

To consider the adoption of a policy, covering the use and display of notice boards.

[RESOLVED: Agreed to adopt policy. Letters to be sent to all affected groups.](#)

11:09/22 Village Hall Warm Space:

Motion by Cllr Kuzemczak for the Parish Council to support the community during the energy/cost of living crisis by seeking funding for and providing a 'warm hub', workshops and information leaflets at the Village Hall.

[RESOLVED: Clerk to contact Lincolnshire County Council and East Lindsey District Council for further information.](#)

12:09/22 Remembrance Day Arrangements:

To agree to purchase a poppy wreath under section 137 and agree Remembrance Day arrangements for 2022.

[RESOLVED: Clerk to contact the Royal British Legion to arrange for a wreath.](#)

13:09/22 Civility and Respect Pledge:

Motion by Cllr Kuzemczak that the Parish Council sign the National Civility and Respect Pledge.

[RESOLVED: Agreed that the Council will sign the National Civility and Respect Pledge.](#)

14:09/22 Village Hall Hire Charges:

To conduct a review of Village Hall hire charges and terms and conditions.

RESOLVED: Council agreed increases to Village Hall hire charges to be effective from Jan 1st 2023.

15:09/22 Beanlands Working Action Group:

Motion from Cllr Wyatt regarding the group's hire of the Village Hall.

Chair deferred this item to the next meeting when Cllr Wyatt can attend to discuss.

16:09/22 Emergency Plan:

To agree which councillors will be added to the Emergency Plan, that will be drafted by Cllrs Kuzemczak and Wyatt for approval at the next meeting.

RESOLVED: All Councillors to be added to the Emergency Plan. Actual availability to respond to any specific incident to be determined at the time.

17:09/22 Speed Signs:

To receive an update on installation costs and options for the Speed Signs.

RESOLVED: Clerk to progress installation of two new posts with Lincolnshire Road Safety Partnership.

18:09/22 Internal Audit Service for 2022-23:

To agree to use the LALC internal audit service for 2022-23 at a cost of £250.

RESOLVED: Clerk to inform LALC that the Council will sign up for the internal audit service.

19:09/22 Village Hall Improvements:

a) To agree purchase of toilet seats for the Village Hall at a cost of £xxx

RESOLVED: Purchase approved.

b) To agree purchase of 2 tonnes of gravel for caretaker to lay behind the village hall.

RESOLVED: Purchase approved.

c) To consider purchase of larger capacity water heater for kitchen, cost approx £170+VAT

RESOLVED: Purchase to be deferred until the Council has applied for a grant under the Jubilee Village Hall Scheme.

d) To consider purchase of a stage skirt.

RESOLVED: Purchase to be deferred until the Council has applied for a grant under the Jubilee Village Hall Scheme.

20:09/22 Waithe Phone Box:

To receive a response from ELDC to the Stage 1 complaint.

Apology received from ELDC regarding lack of consultation before the phone box was removed.

RESOLVED: Clerk to contact BT and enquire about their community adoption scheme and associated costs.

21:09/22 Village Hall Fencing:

To receive quotations for metal fencing at the Village Hall and vote on the preferred option.

RESOLVED: Purchase to be deferred until the Council has applied for a grant under the Jubilee Village Hall Scheme.

22:09/22 Indoor Christmas Tree:

To receive prices for a new indoor Christmas tree and consider applying for a grant.

RESOLVED: Agreed purchase of 12 ft pre-lit Christmas Tree at a cost of £499.99. Funds to be taken from the remaining Jubilee grant.

23:09/22 Play Park Safety Inspection:

To receive a RoSPA safety inspection report and note any items for action.

RESOLVED: Clerk to arrange for remedial issues to be undertaken.

24:09/22 Correspondence:

a) To receive email from Events Committee and:

I. Prepare a proposal for a Christmas Event on Thursday 1st December

RESOLVED: Clerk to send proposal to the Events Committee.

II. Prepare a proposal regarding the Parish Council and Events Committee newsletters

RESOLVED: Clerk to send response to the Events Committee.

b) To receive a letter from the Pop-In Club

RESOLVED: Clerk to contact the Pop-In Club to resolve the outstanding donation from the Parish Council and any outstanding hire charges that are owing.

Exclusion of Press and Public:

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

25:09/22 Personnel:

a) To note any overtime hours worked.

Clerk informed council that average working hours per week since the August meeting is 17.5

b) To consider proposal for a Pension scheme.

RESOLVED: Proposal deferred to the October meeting due to lack of time to discuss.

The meeting closed at 9:20pm