

Draft Minutes of the North Thoresby, Grainsby & Waithe Parish Council Meeting held at North Thoresby Village Hall on Monday 9th May 2022 at 7:00PM

Present: Clerk: Tony Shaw, Councillors: Knight (Chairman), Howard, Burnett and Wyatt

In attendance: ELDC District Cllr Smith and 3 members of the public.

01:05/22 **To elect a Chairman for the year 2022/2023**

RESOLVED: Cllr Knight elected as Chairman for 2022/2023.

02:05/22 **Signing by the Chairman of his/her declaration of office or to agree that this be done at a later time.**

Declaration signed by Cllr Knight and witnessed by the Clerk.

03:05/22 **To appoint a Vice-Chairman for the year 2022/2023**

RESOLVED: Cllr Kuzemczak elected as Vice-Chairman for the year 2022/2023.

04:05/22 **Declarations of Interest:**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None.

05:05/22 **Apologies for Absence:**

To receive any apologies sent to the Clerk from Members not able to attend the meeting.

Apologies received from Cllr Kuzemczak, Cllr Fisher and ELDC District Cllr Aldridge.

06:05/22 **Open Forum:**

A member of the public addressed the council on the subject of storage requirements for the Pop-In lunch club. Meeting with Cllrs to be arranged for a future date to discuss further.

A member of the public provided an update on Internetty, the new fibre broadband service to the village, and reported positive feedback from residents. Internetty have offered the Parish Council free broadband for the Village Hall. This to be taken forward by the Clerk.

Cllr Smith provided a verbal report.

07:05/22 **Minutes of the Previous Meeting(s):**

To approve the minutes of the meeting of Monday 4th April 2022

Date:

Signed:

RESOLVED: Minutes agreed to be an accurate record.

08:05/22 Committee Membership:

To appoint 3 members to the Personnel Committee.

RESOLVED: Cllr Knight, Cllr Burnett, Cllr Kuzemczak and Cllr Wyatt to form the Personnel Committee.

09:05/22 Working Groups:

To review working groups.

RESOLVED: Cllr Knight and Cllr Kuzemczak to participate in the Environment working group.

RESOLVED: Cllr Wyatt to participate in the Highways working group.

Cllr Wyatt to produce Terms of Reference for the Highways working group.

10:05/21 To agree dates for meetings 2022/2023

RESOLVED: Proposed dates for 2022/2023 agreed.

11:05/22 Action Sheet & Correspondence

To receive an updated action sheet, and resolve any actions.

To receive any correspondence and resolve any actions.

Action sheet noted.

Two letters of correspondence received from residents in Lancaster Gardens who have had plant pots stolen.

12:05/22 Finance & Governance:

a) To approve payment of accounts to 4th May 2022.

RESOLVED: Following payments were approved

<u>Ref</u>	<u>Payee</u>	<u>Item</u>	<u>Amount payable</u>
		Wages April	£XXXX
	J Wilson	Wages April	£XXXX
	Instaprint Reimburse T Kuzemczak	Newsletter Printing	£304.23
	Duncan & Toplis	Payroll - quarter ending 31 March 22	£157.50
	E-lec	Electrical Work – Village Hall	£510.00
	LALC	Annual Website Maintenance Service	£180.00
	Masons	Annual Rent Mapletoft Field 1.4.21 to 1.4.22	£110.00

Date:

Signed:

<u>Ref</u>	<u>Payee</u>	<u>Item</u>	<u>Amount payable</u>
	NT Homecare	Village Hall Supplies	£62.87
	Post Office – reimburse T Kuzemczak	Postage Stamp	£3.85
	Argos – reimburse A Wyatt	Printer Ink	£16.49
	ELDC	Repayment of overpayment of precept due to processing error	£7736.50
DD	EE	Mobile Phone	£8.74
DD	BT	Phone & Broadband	£41.94
	McColls – reimburse T Kuzemczak	Meeting Refreshments	£24.14 (PAID)
	Amazon – reimburse A Shaw	Wireless mouse for Clerk’s Laptop	£26.01

b) To agree adding new Clerk and Deputy as delegated online banking users.

RESOLVED: Clerk and Deputy (Karen) to be added as delegated users

c) To agree to set up the online bank so that the Clerk sets up payments and 2 signatories log in to authorise the payments.

RESOLVED: Online banking to have two signatories

d) To agree purchase of laptop(s) and phone for Clerk and Environmental Officer.

RESOLVED: Laptop for Clerk and Laptop/Phone for Environmental Officer approved with total spend limit of £850

e) To review Council’s subscriptions: LALC, SLCC (Clerk).

RESOLVED: SLCC membership to be secured for new Clerk

f) To review council asset register.

RESOLVED: Defer to a future meeting

g) To review Standing Orders and Financial Regulations.

RESOLVED: Agreed no change to Standing Orders and Financial Regulations

h) To review the Council’s employment policies and procedures: Disciplinary, Grievance, Anti-Bullying & Harassment, Whistleblowing, Lone Working and Equality & Diversity.

RESOLVED: Agreed no change to policies and procedures

i) To review the Council’s policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation.

RESOLVED: Agreed no change to policies, procedures and practices

j) To review of the Council’s complaints procedure.

RESOLVED: Agreed no change to procedure

k) To review of the Council’s policy for dealing with the press/media.

RESOLVED: Agreed no change to policy

l) To review arrangements for insurance cover in respect of all insurable risks. To agree to seek quotations for insurance renewal – due June 2022.

RESOLVED: Agreed to secure renewal quotes

Date:

Signed:

13:04/22 Planning:

- a) N/133/00719/22 | Section 73 application in relation to condition no. 2 (approved plans) and condition no. 3 (materials) previously imposed on planning permission ref. no. N/133/01843/19 for erection of 1 no. bungalow and construction of vehicular access. | LAND AT, OLD PLUMTREE LANE, NORTH THORESBY

<https://publicaccess.e-lindsey.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal= EASTL DCAPR 135681>

RESOLVED: Agreed there are no additional comments but previous comments still stand

- b) N/133/00637/22 | Planning Permission - Change of use of existing holiday accommodation to form a residential dwelling. | STANHOLME COTTAGE, STANHOLME LANE, NORTH THORESBY, GRIMSBY, DN36 5PP

<https://publicaccess.e-lindsey.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal= EASTL DCAPR 135599>

RESOLVED: Agreed there are no additional comments but previous comments still stand

- c) N/133/00783/22 | Outline erection of 1 no. dwelling. | LAND OFF, CHURCH LANE, NORTH THORESBY, DN36 5QG

<https://publicaccess.e-lindsey.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal= EASTL DCAPR 135745>

RESOLVED: Agreed there are no additional comments but previous comments still stand

14:04/22 Platinum Jubilee:

To consider planting a tree on the Memorial Garden.

RESOLVED: Cllr Wyatt to contact neighbour regarding pruning of overhanging fauna

15:04/22 Village Hall:

To resolve an issue with items stored at the Village Hall.

RESOLVED: Meeting to take place with Pop-In club regarding storage of hostess trolleys and freezer

16:04/22 Waithe BT Phone Box:

To receive any response from ELDC to the Parish Council's formal complaint regarding the removal of the phone box at Waithe. If no reply received consider making a formal complaint to ELDC regarding lack of response.

No response received from ELDC.

RESOLVED: Clerk to escalate with ELDC and cc Cllr Smith.

Exclusion of Press and Public:

Date:

Signed:

To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information.

17:03/22 Personnel:

To note the appointments of Clerk/Responsible Financial Officer and Environmental Officer. Appointment of Tony Shaw (Clerk) and Karen Rippin (Environmental Officer) were noted.

RESOLVED: Overtime approved for Clerk

RESOLVED: Training cost for Clerk and Environmental Officer approved. Feedback regarding the value of courses attended to be provided to the Parish Council.

The meeting closed at 8:45PM

Date:

Signed: