

## **NORTH THORESBY, WAITHE and GRAINSBY PARISH COUNCIL**

North Thoresby Village Hall, The Square, North Thoresby, Grimsby, DN36 5QL.

# **Minutes of the Parish Council Meeting**

Monday 15th May 2023 at 7.00pm

Present: Cllr Howard(Stand in Clerk), Cllr Buckenham (Chair), Cllr Gallop (Vice-Chair), Cllr Gale ,Cllr Jones,Cllr Marshall , Cllr Snell.

In Attendance: 10 Members of the public.

### **Public Forum**

A member of the public declared that they were recording the meeting. No permissions were given for publication or public sharing of recordings made.

Residents spoke from NT Village Pop-In to welcome Councillors.

Grass cutting for Play park and Save our bridge

Former District Cllr Phyll Smith reported back on village concerns that were highlighted during his recent canvassing in North Thoresby.

### **AGENDA**

**1. TO ELECT THE CHAIRMAN OF THE PARISH COUNCIL FOR THE COUNCIL YEAR 2023/24 AND RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE:**

Resolved: Cllr Buckenham elected as Chairman for 2023/24

Declaration signed by Cllr Buckenham and witnessed by Stand in Clerk.

**2. CHAIRMANS WELCOME:**

Resolved: Welcome from Cllr Buckenham.

**3. TO ELECT THE VICE-CHAIRMAN OF THE PARISH COUNCIL FOR THE COUNCIL YEAR 2023/24 AND RECEIVE THE VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE:**

Resolved: Cllr Gallop elected as Vice-Chairman for the year 2023/24

**4. TO NOMINATE A STAND-IN CLERK:**

Resolved: Cllr Howard elected as Stand-in Clerk until Clerk appointed.

**5. TO RECEIVE APOLOGIES FOR ABSENCE:**

To receive any apologies sent to stand-in Clerk from Members not able to attend.

**Apologies received from ELDC District Cllr Aldridge**

**6. TO GRANT FINANCIAL DISPENSATION TO COUNCILLORS:**

To note dispensations given to any member of the council in respect of agenda items listed below.

**None**

**7. UPDATE FROM DISTRICT COUNCILLORS:**

**Cllr Aldridge and Cllr Lyons.** Not in attendance

**8. UPDATE FROM COUNTY COUNCILLOR:**

Not in attendance

**9. TO APPOINT MEMBERS TO SERVE ON THE COMMITTEES OF THE COUNCIL:**

**Planning committee (3 members including a chair):**

Resolved: Cllr Jones (Chair), Cllr Snell and Cllr Marshall

**HR Committee (3 members including a chair)**

**Resolved:** Cllr Gale (Chair), Cllr Snell and Cllr Buckenham

**10. TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 6TH FEBRUARY 2023 AS A TRUE RECORD.**

Unable to accept minutes as true record as only one member of current Parish council was in attendance.

Stand in Clerk to ask Cllr Aldridge for confirmation that is a correct and true record of the meeting.

Confirmation to be sought from LALC that this is acceptable.

Query raised about item 18 – re Payments made from PC and not received for Village hall hire. **Deferred to June Meeting.**

**11. TO APPROVE THE ADVERT FOR A CLERK AND RESPONSIBLE FINANCIAL OFFICER TO THE PARISH COUNCIL. THE POST WILL BE FOR 16 HOURS PER WEEK:**

Resolved: Proposed alterations from Cllr Buckenham accepted.

Agreed to advertise post with: Poster on noticeboard, Job Centre, LALC, NALC, ELDC.

**12. TO ADOPT STANDING ORDERS FOR THE COUNCIL YEAR 2023/24 including AOB:**

**Adoption of AOB Declined**

AOB was not adopted as it is considered extremely bad practice. Councillors should only pass resolutions on items that are clearly listed on the agenda and AOB is too ambiguous.

**Review of Standing orders by Councillors proposed for next meeting:** Standing Orders to be reviewed next meeting with current Standing orders and Models Standing Orders 2018 For England (Revised 2020) to be used as reference.

**13. TO ADOPT COUNCIL POLICIES FOR THE COUNCIL YEAR 2023/24: To review current policies**

**Unresolved**-deferred until June.

- Financial Regulations
- Grievance
- Equal opportunities
- Safeguarding
- Lone Working Policy
- Disciplinary
- Habitual or Vexatious Complaints policy
- Press and Media
- Community Grants
- Home Working Policy
- **Noticeboard Policy** - Separate agenda item June agenda with feedback from Public consultation held on March 6<sup>th</sup> 2023
- Sickness Absence policy
- Flexible Working
- Code of Conduct
- Annual Leave Policy
- Antibullying and Harassment

**14. TO APPROVE THE SCHEDULED MEETING DATES OF FULL COUNCIL FOR THE COUNCIL YEAR 2023/24 :**

June 5th 2023  
July 3rd 2023  
August 7th 2023  
September 4th 2023  
October 2nd 2023  
November 6th 2023  
December 4th 2023  
January 8th 2024  
February 5th 2024  
March 4th 2024  
April 1st 2024  
AGM May 5th 2024

Resolved: Proposed dates for 2023/24 approved.

**16. TO APPROVE PAYMENTS BY DIRECT DEBIT FOR THE COUNCIL YEAR 2022/23:**

To approve payments by Direct Debit for the Council

**Unresolved: Deferred to June agenda**

To check about rebate for water with Wave

**18. FINANCIAL MATTERS:**

To arrange for all Councillors to be bank signatories:

a) Resolved 3 signatories Cllr Jones, Cllr Buckenham and Cllr Marshall.

Further action: To investigate what is involved for electronic signatories and in the meantime sort out bank signatories for cheques for immediate pressing payments.

b) Resolved: all payments approved.

Payee	Item	Amount
LALC	Annual Membership for 2023-24	355.64
LALC	Annual Training Scheme for 2023-24	168
Lincolnshire CC	Installation of Posts	400
Tulip Healthcare	Hygiene Disposal (01.02.2023 to 30.04.2023)	58.5
Duncan & Toplis	Payroll Processing for February 23	57.61

Mark Wilson	Wages for March	XXX.XX
Mark Wilson	Wages for April	XXX.XX
Masons	For Mapletoft invoiced 20/3/23	£110
Live and Local	Event- Daniel Smith Blues Band 18th February 2023	£581.40
Tulip Healthcare	Hygiene Disposal (01.05.2023 to 30.07.2023)	£63.96

**19. DATE AND TIME OF NEXT MEETING:**

To Confirm time and date for next Parish Council meeting  
Resolved: Monday 5th June 7 pm.

**20. Exclusion of Press and Public:**

Discussion about recent complaints from a resident.

Resolved: All matters have been dealt with to date or are being actioned.  
Resident has been contacted with all updated information or will be in the next 2 days.

Meeting closed 20.45