

North Thoresby, Grainsby & Waithe Parish Council

North Thoresby Village Hall, The Square, North Thoresby, DN36 5QL



Minutes

Monday 5th August 7.00pm

Present:

Chair	Colin Goodwin
Councillors	Keith Butters (Vice Chair), Ian Bunn, Helen Willerton
District Councillor	Terry Aldridge
Public	12 members of the public
Locum Parish Clerk	Jill Davis

1. Chairman's Welcome 24/01

The Chairman opened the meeting at 7.00pm and welcomed everyone. The Chairman informed everyone that the meeting may be recorded and of the safety measures in the Village Hall.

The Chairman introduced Jill Davis – the Locum Parish Clerk.

Jill Davis thanked the Chairman for the introduction.

2. Apologies for Absence 24/02

Apologies received from Cllr Orrill – Personal commitments

The council approved Cllr Orrill's reason for absence

3. Declarations of Interest 24/03

a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

Cllr Butters informed the council that he was declaring an interest in item 16 – family member.

Cllr Butters will be abstaining from any discussions and voting on the item.

b) To note dispensations given to any member of the council in respect of the agenda items listed below.

None requested.

4. Adoption of Previous Minutes 24/04

Resolved. The minutes of the meeting held on the 1st of July 2024 were approved by the council as being a true record. The chairman signed the minutes.

5. Public Open Forum – 30 Minutes 24/05

Member of the Public 1 – A query was raised concerning the photographic competition.

The Chairman informed everyone that the deadline date for the competition was the 1st of October and entries need to be digital and the size needs to be A4.

Member of the Public 2 – Asked permission from the council to use the Council's land opposite the Village Hall for a Teddy Bear's Picnic during the summer holidays. The member of the public asked for a donation of £60.00 to supply refreshments, etc. The Proper Officer informed the council that section 4 of the Financial Regulations allows the Clerk in conjunction with the Chairman up to £500.00 can be approved without the need for a resolution. The item was approved as the event was to take place during the summer holidays and before the next PC meeting in September. The council requested the clerk to contact the council's insurance provider concerning what the council's Public Liability Insurance cover.

Member of the Public 3 - Raised queries concerning the lack of comments from the parish council on three planning applications on East Lindsey's planning portal with one being the Beanland Development which consists of 198 dwellings which was still open for comments. The Clerk informed the member of the public that with the Councillors being new to the role there were training needs that were being addressed. The Chairman thanked the member of the public for their comments.

Member of the Public 4 – Raised an issue concerning overgrown foliage onto the public path from the GP Surgery. The Chairman informed the member of the public that the council would look into the issue.

6. District Council Update 24/06

a) DCllr Aldridge delivered the following report:

The Local Plan was due to be reviewed due to changes concerning sustainability changes in legislation. With a change of Government, the Local Plan may need to be reviewed, The recent Planning Policy meeting had been cancelled. The next meeting was planned for the 11th of September.

The meeting was temporarily suspended at 7.19pm due to Cllr Willerton leaving the meeting.

Cllr Willerton returned at 7.23pm and the meeting was resumed.

b) DCllr Aldridge presented information concerning the motion confirmed by Democratic Services at ELDC that opposes plans by Nuclear Waste Services to construct a Geological Disposal facility at Theddlethorpe and supports the demand of Theddlethorpe Parish Council for an immediate test of public support and requested the Parish Council's support.

c) Resolved. The Parish Council approves the ELDC's motion of opposing plans by Nuclear Waste Services and Theddleton Parish Council's demand for an immediate test of public support.

7. County Council Update: 24/07

To receive updates from any attending County Councillor.

Not in attendance.

8. Chairman's Report: 24/08

a) The Chairman updated the council concerning placing defibrillators in churches in Grainsby and Waite, to save the need of purchasing heated cabinets. Training would be offered to residents in the areas and residents can sign up to the GOODSAM App. A query was raised whether the churches were open at night. The Chairman would investigate the matter further.

b) The Chairman informed the council that the Village Free Library was now in place. The library was 60% full, open all the time and would be painted within the next few days.

c) The Chairman informed the council that the History Club were looking forward to supporting and working with the Parish Council.

9. Clerk's Report: 24/09

a) BT have been contacted re outstanding Invoices – Invoices to be considered for approval once received.

b) Wave – water supplier. Details have been updated

c) Information Commissioner's Office – Details have been updated.

d) Inspection of the 2023 -2024 Accounts – Two local electors have exercised their right to formally inspect the accounts. Both have received the requested information.

e) Inspection of 2023 -2024 ended on the 5th of August 2024.

f) One Freedom of Information Request received. The request has been complied with and the matter is now closed.

10. Finance Matters: 24/10

a) For the council to approve the Annual Invoice from Expert Security systems for £460.00 for the annual CCTV inspection and maintenance.

Resolved. The council approved the motion.

b) For the council to consider approving up to 10 hours handover from the previous locum clerk to support Jill Davis when/if required. £170.00.
Resolved. The council approved the motion.

c) For the council to ratify the purchase of ceiling tiles for the Village Hall by Cllr Goodwin £34.70
Resolved. The council approved the motion. Cllr Goodwin abstained.

d) To inform the council the invoice for Parish Election Fees has been received £48.50
Resolved. The council approved the motion to be paid.

11. Planning Matters: 24/11

The council noted the approval of section 73 application, Blaydon House, Church Lane. DN36 5QG. council to

12. Administration Matters: 24/12

a) For the council to consider implementing a Notice Board Policy. If approved the Clerk to have the draft available for the September Meeting.
The council discussed the item and approved to monitor the usage of the noticeboards for one month and then to discuss it further at the September PC meeting.

b) For the council to consider requesting the clerk to prepare a paper exploring the opportunity of having a PC Facebook Page. If approved, clerk to present at the September meeting.
Resolved. The council approved for the clerk to prepare a paper for the September PC meeting.

c) For the council to considering adopting the signature strip
Resolved. The council approved the motion.

13. Public Toilets Information: 24/13

a) For Cllr Bunn to update the council concerning funding options
Councillor Bunn informed the council he is waiting for information concerning two potential funding opportunities.

b) For the council to consider any outstanding matters prior to opening of the toilets
The council discussed the item and considered queries made by members of the public.
Resolved. The Public toilets to be opened from the 19th of August onwards dependent on the information received from the Insurance provider. The opening and closing will be on a rota basis and the cleaning completed twice weekly by the caretaker.

c) For the council to consider approving the opening of the toilets on a 3-month trial
Resolved. The council approved the motion.

14. Village Hall/ Village Matters: 24/14

a) For the council to consider any actions from the update provided by members
The Chairman requested changing of the Office lock
Resolved. The council approved the request. The caretaker to action.

b) For the council to consider requesting a keyholder policy (outstanding from July meeting)
The item was deferred.

c) For the council to consider exploring the opportunity of a Management Committee for the Village Hall.
The item was deferred pending further information.

d) For the council to consider any actions from the update from members concerning the hedges in the parish. The Chairman informed the council that the hedge cutting is underway where needed.

e) For council to consider the recent Sports Club Break-in and to consider any action

Cllr Butters informed the council of the break-in at the Sports Club and equipment that had been stolen. Cllr Butters requested the council consider a donation of £200.00. Initially £150.00 to the Football team and £50.00 to the Cricket team, however, Cllr Butters will check with the Sports Club Resolved. The council approved the donation of £200.00. However, the payment will be held until the Distribution has been confirmed.

15. Employment Matters: 24/15

a) To ratify Jill Davis as the Locum Proper Officer. (Locum Parish Clerk Jill Davis approved in July Minute 15.a appointment).

The council ratified Jill Davis as the Locum Proper Officer.

b) To approve Jill Davis as the Locum Responsible Officer in accordance with Section 151 of the Local Government Act 1972 (from the 15th of July 2024) (d) (financial administration), the Council has appointed a person (the Locum Clerk) to be responsible for the administration of the financial affairs of the relevant authority.

Resolved. The council approved Jill Davis as the Locum Responsible Officer.

c) For the council to approve the NJC Mileage rate of £0.55p per mile when applicable

Resolved. The council approved the motion.

d) the council to considering approving the printing costs form the paper submitted

The council discussed the three quotations supplied.

Resolved. The council approved quotation A Prontaprint.

e) For the council to note – the first pay slip will be produced at the end of August and for the monthly salary to approved at the September meeting.

The council to note the first pay slip for Jill Davis to be approved at the September PC meeting.

16. Co-option Matters: 24/16

To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy.

Resolved. The council approved Emily Bakes as a Parish Councillor.

Resolved. The council approved for the Declaration of Acceptance of Office to be signed before the next PC meeting in September as the candidate was not in attendance.

17. Payments – August 2024: 24/17

Date/Item Number:	Invoice Name:	Reason for Payment:	Sub Total:	Vat:	Total:
1) 31/07/24	Mr Wilson	July Salary	£702.00		£702.00
2) 10/07/24	Expert Security systems	CCTV	£460.00		£460.00
3) 17/07/24	Bullivant & Company Ltd	Electrical work – Village Hall	£420.00	£84.00	£504.00
4) 30/06/24	Thoresby Homecare Centre	Work required at the Village Hall	£41.59	£8.32	£49.91
5) 23/07/24	Platers Fencing and Garden Buildings	Fencing at the Village Hall	£199.17	£39.83	£239.00
6) 10/07/24	East Lindsey DC	Parish Election Fees	£48.50		£48.50
7) 01/07/24	Cllr Colin Goodwin	Ceiling Tiles for the Village Hall	£28.92	£5.78	£34.70
		TOTAL:	£1900.18	£137.93	£2038.11

Payments to be made by Cllrs Goodwin and Butters

18. Next Meeting Date: 24/18

- a) To note the next meeting is scheduled for Monday 2nd of September 2024
- b) Deadline Date for items for the agenda – Friday 23rd of August 2024

19. Temporary exclusion of press and public: 24/19

Pursuant to the Public Bodies (Admission at Meetings Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed) Consideration and reason required: The council approved for the temporary exclusion of the press and public to discuss employment matters.

20. Employment Matters: 24/20

- a) For the council to consider approving the Locum Clerks Terms of Employment
Resolved. The council approved the motion. The Chairman and the Clerk signed the Terms of Employment.
- b) For the council to consider any actions from the supporting paper attached.
Resolved. The motion was approved.
- c) For the council to approve the New Starter details for Jill Davis
Resolved. The council approved the motion. The clerk to action.
- d) For the council to ratify the Terms of Employment for the caretaker.
Resolved. The council ratified the Terms of Employment for the caretaker.

With no further business to transact, the Chairman thanked everyone for attending and closed the meeting at 8.25pm.

Signed:

Dated: