



North Thoresby, Grainsby & Waithe Parish Council

North Thoresby Village Hall, The Square, North Thoresby, DN36 5QL

Minutes of the Extraordinary Meeting

Monday 30th of September 2024

6.30pm

Present:

Chair	Colin Goodwin
Councillors	Helen Willerton, Mick Orrill and Ian Bunn
District/County Councillor	None in attendance
Public	None in attendance
Locum Parish Clerk	Jill Davis (via telephone)

1. Chair's Welcome 24/41

The Chairman opened the meeting at 6.30pm and welcomed everyone. The Chairman informed everyone that the meeting may be recorded and of the safety measures in the Village Hall. The Chairman informed everyone of the need to follow Standing Orders during meetings.

2. Apologies for Absence 24/42

- a) To receive apologies.
Cllrs Butters and Bakes
- b) To approve reasons for absence given by Councillors.
Cllr Butters – personal commitment
Cllr Bakes – family commitment

3. Declarations of Interest 24/43

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
None offered
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.
Not applicable

4. Adoption of Previous Minutes 24/44

None available to be considered

5. Public Open Forum – 30 Minutes 24/45

Members of the public can ask questions or make short statements to the council. Open Forum shall not exceed 30 minutes unless directed by the Chair. If possible, please forward questions to the clerk before the meeting.

Not applicable – No members of the public in attendance.

6. Employment Matter: 24/46

- a) For the council to consider approving the clerk to review the vacancy and to report back once completed.

Resolved. The council approved for the clerk to review the parish clerk vacancy and associated documents and to present it to the council at the October PC meeting.

7. Public Toilets: 24/47

- a) For the council to consider the three quotations concerning the completing of a Health and Safety Risk Assessment.

Resolved. The council approved quotation number 3. British Toilet Association. The quotation consists Membership of the British Toilet Association £100.00

Consultation: Maximum of £399.00

Travel Expenses: Capped £250.00

Clerk to action.

8. Play Park: 24/48

- a) For Cllr Goodwin to report on the fortnightly checks at the Play Park

Cllr Goodwin informed the council that there had been a couple of repairs that had taken place.

Cllr Goodwin reported that the caretaker and himself will continue with the fortnightly checks

- b) For the council to agree reviewing the Play Park area in the new financial year.

Resolved: the council approved to consider investigating upgrading of the park in the new financial year.

9. Village Hall: 24/49

- a) For the council to consider approving Luke Burgess to quote for the work concerning the Fire Risk Assessment dated 29/04/2024 (clerk to action)

Resolved: The council approved the motion. Clerk to action.

- b) For the council to consider a Councillor to take the responsibility for the Fire Risk Assessment (clerk to complete Admin responsibilities) and to report back on a monthly basis.

Resolved: Cllr Orrill was mandated to have the responsibility of the fire risk assessment with the support of the clerk.

- c) For the council to consider a Councillor to take the responsibility of Health and Safety/Fire training with the caretaker and to report back on a monthly basis

Resolved: Cllr Orrill was mandated to have the responsibility of the training of the caretaker.

- d) For the council to note The Boiler Service has been booked.

The council noted the boiler service has been booked

- e) For the council to approve the Fire Extinguisher quotation from K Agar £77.50 (£40.00 attendance fee and £37.50 to service the five appliances)

The RFO informed the council of the urgency of the quotation and had instigated Financial Regulations 11.1aiii to ensure that the council meets its Health and Safety responsibilities.

10. Training Matters: 24/50

- a) For the council to approve any training opportunities for Councillors from the list provided (clerk will book the courses)

Resolved. The council approved the motion. The clerk requested dates to be emailed as soon as possible.

11. Next Meeting Date 24/51

- a) To note the next meeting is scheduled for Monday 7th of October 2024

With no further business to transact the Chairman thanked everyone for attending and closed the meeting at 7.01pm

Signed:.....Cllr Colin Goodwin

Dated:.....7th of October 2024.....

The minutes were approved by the Parish Council at the PC meeting held on the 7th of October 2024