



# North Thoresby, Grainsby & Waithe Parish Council

North Thoresby Village Hall, The Square, North Thoresby, DN36 5QL

## Summons & Agenda

Dear Councillor,

You are hereby summoned to attend an ordinary meeting of North Thoresby Parish Council, which will be held in **North Thoresby Village Hall** on **Monday 4TH of November 2024**, commencing at **7.00pm**

Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960 section 1 unless the presence is prejudicial to the public interest (section 2). Members of the public wishing to speak during the Open Forum are asked to contact the Clerk in advance of the meeting if possible.

*Jill Davis*

Jill Davis

Locum Proper Officer to North Thoresby, Grainsby & Waithe Parish Council

30<sup>th</sup> of October 2024

### 1. Chair's Welcome

- a) The meeting may be recorded.
- b) Safety announcement.
- c) To remind the members of the public that the meeting is a PC meeting held in public and not a public meeting

### 2. Apologies for Absence

- a) To receive apologies.  
Cllr Goodwin – Prior commitment
- b) To approve reasons for absence given by Councillors.

### 3. Declarations of Interest

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items.

### 4. Approval of Previous Minutes

- a) For the council to consider approving the draft ordinary minutes dated the 7<sup>th</sup> of October 2024.

### 5. Public Open Forum – 30 Minutes

Members of the public can ask questions or make short statements to the council. Open Forum shall not exceed 30 minutes unless directed by the Chair.

### 6. District Council Update

To receive updates from any attending District Councillor.

### 7. County Council Update

To receive updates from any attending County Councillor.

### 8. Chairman's Report: (no items)

**9. Clerk's Report:** (no items)

**10. Finance Matters:**

- a) For the council to consider approving the quotation for the IT work that needs to be completed (11.1(h) Contracts less than £250.00)
- b) For the council to approve the distribution of the previously approved £200.00 to the following. £140.00 – North Thoresby FC and £60.00 – North Thoresby Cricket Club
- c) For the council to consider discussing/approving how purchases are to be made
- d) For the council to consider approving the clerk's expenses £51.74
- e) For the council to consider a donation to the nominated charity for the Louth Christmas Tractor Run £150.00 suggestion (Cllr Bakes)
- f) For the council to ratify the cost of the minor repairs at the Play Park £17.30
- g) For the council to note £370.55 received Live and Local event. Break down will be available for the EOM Meeting
- h) For the council to note VAT Reclaim received £555.68

**11. Planning Matters:**

- a) For the council to note – Full Planning Permission N/133/01254/24 - 15/10/2024  
Land North of Meadow Cottage, Church Lane. North Thoresby.
- b) For the council to note – Full planning Permission N/133/01255/24 – 23/10/2024  
Land rear of Micklemore House, Main Road. North Thoresby
- c) For the council to note – Full Planning Permission N/133/00864/24 – 22/10/2024

**12. Administration Matters:**

- a) To inform the council two FOI's have been received and answered
- b) To inform the council that FOI's will be being uploaded to the website going forward
- c) For the council to note the Chairman has called an Extraordinary PC meeting for Tuesday the 19<sup>th</sup> of November 2024 at 5.30pm

**13. Employment Matters:**

- a) For the council to note the third-party payroll costs is £15.00 per month
- b) For the council to consider approving the overtime for October 24 - 42 hours
- c) For the council to note the pay review for 2024 -2025 has been agreed and the relevant backpay and the new rates of pay will be actioned in the November pay cycle.

**14. Village Hall Matters/ Village Matters:**

- a) For the council to consider opening a Credit Account with Peter Hogarth and Sons Ltd for Village Hall purchases (Cllr Orrill)
- b) For the council to consider opening an Amazon Business Account for purchases (please note deliver charges may apply)
- c) For the council to note the Certificate has been received for: VH replacement sockets
- d) For the Council to note: the Certificate has been received for: Wire Switched spur for heat battery
- e) For the council to note: the Certificate has been received for: VH Emergency lighting replacement
- f) For the council to consider approving all members having a key to the VH front door
- g) For the council to consider approving the purchase of a leaf blower (3 quotations attached)
- h) For the council to consider approving the donation of a Stihl petrol leaf blower from Cllr Goodwin. If approved the blower will need to be PAT Tested, etc before use (Cllr Orrill)
- i) For the council to consider approving Cllr Orrill to obtain three quotes for an outdoor storage unit
- j) For Cllr Orrill to update the council concerning the Fire Risk Assessment

**15. Financial Year 2023 -2024 Matters:**

- a) For the council to note the external auditor has not certified the accounts due to information that has been brought to the external auditor's attention

- b) For the council to note the Notice of the Audit and Right to inspect the Annual Governance and Accountability Return was prepared on the 21/09/2024
- c) For the council to note the following documents were uploaded to the website and placed on the noticeboard: Notice of the Audit and Rights to inspect the Annual Governance and Accountability Return, External Auditor correspondence, External Auditor Section 3 Report and Section 1 and Section 2 of the Annual Governance and Accountability Return on the 27/09/2024.

**16. Payments – For the Council to consider approving the November Payments 2024:**

Invoice Name:	Reason for Payment:	Sub Total:	Vat:	Total:
Jill Davis	October 2024 Salary	£1077.16		£1077.16
Mr Wilson	October 2024 Salary	£702.00		£702.00
HMRC	October 2024 Payment	£302.53		£302.53
North Thoresby FC	S137 Donation	£160.00		£160.00
North Thoresby CC	S137 Donation	£40.00		£40.00
Jill Davis	October 2024 Expenses	£51.74		£51.74
Thoresby Homecare Centre	Play Park Repair Items	14.42	£2.88	£17.30
Cllr Colin Goodwin	October 2024 Expenses	£78.69	£13.19	£91.88
	<b>TOTAL:</b>	£2426.54	£16.07	£2448.61

**17. Next Meeting Date:**

- a) For the council to note the Extraordinary PC Meeting – 19<sup>th</sup> November 2024 -5.30pm. Date for items for the extraordinary agenda 8<sup>th</sup> of November 2024
- b) For the council to note the Ordinary PC Meeting – 2<sup>nd</sup> of December 2024 – 7.00pm. Date for items for the ordinary meeting 22<sup>nd</sup> of November 2024

**18. Temporary exclusion of press and public:** Pursuant to the Public Bodies (Admission at Meetings Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed) Consideration and reason required:

**19. Miscellaneous Matters:**

- a) For the council to consider any actions from the updated paper submitted concerning an ongoing issue.
- b) For the council to consider any actions from the paper submitted concerning an employment matter
- c) For the council to note the information supplied concerning the new rates of pay
- d) For the council to consider discussing/approving a legal matter